

SAINT FRANCIS XAVIER'S PARISH

NOTES ON ACCOUNTS for Year Ended 31/03/21

The year was dominated by the Covid outbreak & there were no Masses in the first Quarter
All 10 am Masses + 'specials' were live streamed.

From July restrictions applied and only one collection was taken and the loose cash was 'arbitrar
Two envelopes continued to be used

	<u>Totals</u>	<u>1st</u>	<u>Restoration</u>
Standing Orders	31,178	16,224	14,954
Envelopes	15,241	10,006	5,235
Loose Cash	<u>14,867</u>	<u>8,384</u>	<u>6,483</u>
Totals £	<u>61,286</u>	<u>34,614</u>	<u>26,672</u>

Our Operating Deficit of £11,634 was improved by a double years' Gift Aid on cash & a reduction
Without these it would have been nearly £16,000, which has to be met by a transfer from our Re
We had a generous Legacy of £10,000

Costs were much in line with expectations with Church Liturgy not incurring kneeler cost + othe
There were substantial Capital 'projects' paid for from our Reserve A/C, with a final balance similar

We were unable to take advantage of the Furlough Scheme - everyone was a 'contractor' - but we
Payroll Scheme from Dec 2020 = our people are now employees.

<u>2,021</u>	<u>2,020</u>	<u>2,019</u>
<u>12,771</u>	<u>14,494</u>	<u>15,128</u>
<u>54,114</u>	<u>61,415</u>	<u>64,102</u>

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ily' split into 1st & Restoration

in the Diocesan Levy cost
serve A/C

rs (see detailed 'notes' on page 3)
to last year.

decided to enroll in the Diocesan

<u>2,018</u>	<u>2,017</u>	<u>2,016</u>	<u>2,015</u>
<u>12,306</u>	<u>9,296</u>	<u>9,035</u>	<u>8,785</u>
<u>52,144</u>	<u>39,390</u>	<u>38,284</u>	<u>37,225</u>

SAINT FRANCIS XAVIER'S PARISH INCOME AND EXPENDITURE ACCOUNT

	<u>31st March 2021</u>		<u>31st March</u>
	<u>£</u>	<u>£</u>	<u>£</u>
INCOME			
Collections - First	34,614		41,378
Gift Aid Tax Refund	<u>12,195</u>	46,810	<u>8,605</u>
Reserve Account Interest		2,262	
Other		5,283	
Fete		-	
		<u>54,354</u>	
EXPENDITURE			
Diocesan Levy	12,771		14,494
Belmont Levy	6,609		6,609
Parish insurance	1,649		2,162
Rates	1,865		2,030
Heat Light and Power	8,331		8,980
Administration Expenses	16,317		15,367
Repairs and Renewals	7,097		9,033
Church Liturgy (including papers & candles)	2,769		11,848
Housekeeping	5,564		5,736
Motor Running Expenses	1,347		1,459
Donations	953		3,470
Sundry Expenses	<u>717</u>		<u>35</u>
		<u>65,988</u>	
Operating Surplus (Deficit)		<u>(11,634)</u>	
Fund Raising and Legacy		10,000	
EXPENDITURE OVER INCOME		<u>(1,634)</u>	
Reserve Account			
Opening Balance		303,908	
Collection - 2nd		26,672	
Other Deposits / (Withdrawals)		(13,059)	
Interest		2,262	
Capital repairs		<u>(17,254)</u>	
Closing Balance		302,529	
Current Account		17,812	
Cash, Debtors less creditors		<u>1,909</u>	
Total Assets		<u>322,249</u>	
Third Party Collections		4,736	

h 2020

£

49,983

2,247

4,417

2,194

58,842

81,224

(22,382)

2,027

(20,355)

296,717

24,085

(10,015)

2,247

(9,126)

303,908

8,814

1,376

314,099

8,151

SAINT FRANCIS XAVIER'S PARISH NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

	31.03.21	31.03.20		31.03.21	31.03.20
Fundraising			Other Collections		
Summer Fete & BBQ	-	1,692.28	09.09.20 Donation	1,005.00	-
Legacy	10,000.00	274.90	29.11.20 Donation	307.00	1,004.25
Quiz night	-	60.00	27.12.20 Donation	1,000.00	261.80
			28.02.21 Donation	820.00	121.65
	<u>10,000.00</u>	<u>2,027.18</u>	Stars & 200 club	1,346.80	1,108.00
			Donations small amounts	613.17	641.92
Housekeeping			Holy Days	40.60	709.08
House Expenses	435.59	688.58	Rents	60.00	50.20
Provisions	3,837.19	3,518.83	Kemble missal 1260-1170	90.00	-
Weekly cleaner	1,291.00	1,528.50	Piety stall and Missals	-	520.00
	<u>5,563.78</u>	<u>5,735.91</u>		<u>5,282.57</u>	<u>4,416.90</u>
Rates			Repairs & Renewals		
Council Tax	969.81	939.42	Heating & plumbing	828.00	828.00
HCC card payment/bins	225.00	156.00	Decorating	-	1,661.12
Feb-21	20.00	-	Reset A/V equipment	288.00	-
water Rates	650.42	934.52	Conservatory roof repairs	246.00	-
	<u>1,865.23</u>	<u>2,029.94</u>	Pest control	120.00	-
			Sanctuary lights/lamps	152.91	764.13
			Inspections/survey	684.40	819.82
Church Liturgy	31.03.21	31.03.20	31.03.20		
Wine/Bread	530.86		999.38	Guttering	1,620.00
Priest's Supply	240.00		1,510.00	Painter/builder	985.00
Kneelers	-		5,643.60	General Repairs	681.49
sanctuary lamp	-		1,385.00	General Renewals	950.37
Easter expenses	-		809.04	Eurocell conserve	-
Music licence 2 years	430.00		-	EG Frost	466.00
Mission	-		380.00	Cleaning	74.40
Advent/ Christmas expenses	-		911.60	St Matthew Print	-
Confirmation & First Holy Communion	109.55		-		<u>249.38</u>
Organist	100.00		100.00		<u>7,096.57</u>
Organ Serviced	421.56		-		<u>9,033.43</u>
St Stephens Guild	-		-	Motor Expenses	
Sundry	63.65		126.00	Road Licence	150.00
Candles	956.14		1,560.46	AA	465.44
CTS Booklets/year books	485.00		2,715.14	Car Insurance	352.80
Newspapers	1,231.80		743.00	Petrol/car wash	103.00
Candles/Npapers/Books	(1,799.28)		(5,035.11)	Trains/Travel	-
	<u>2,769.28</u>		<u>11,848.11</u>	Repairs/Parts	276.10
				Parking	-
					<u>1,347.34</u>
					<u>1,459.42</u>
Donations Paid	31.03.21	31.03.20		Admin Expenses	
Deanery Refund	-	300.00		BT	744.87
Emmaus Youth	-	300.00		Wages	11,480.32
St Marys	-	1,500.00		stationery	665.93
Open Door	-	600.00		Envelopes(2 years)	565.60
Historic Churches	-	55.00		Computer /website	469.52
Fr Michael	300.00	-		Photocopier rental	1,917.91
Fr Roman	300.00	575.00		Magazine print	-
Others (small)	352.73	740.28		Church Postcards	-
	<u>952.73</u>	<u>3,470.28</u>		Redemptorist newsletters	472.50
					<u>16,316.65</u>
					<u>15,367.25</u>
Sundry	31.03.21	31.03.20		Capital expenditure	
PPE	692.25	-		Three Shires	-
Churches Together	25.00	35.00		Survey	1,500.00
	<u>717.25</u>	<u>35.00</u>		Camera survey	-
				R Higgins conservation	-
				Parish Hall work-replaster	2,700.00
Cash & Debtors less Creditors	31.03.21	31.03.20		Railings	900.00
Cash	20.00	50.00		Radbournes	3,062.80
Debtors-200 Club	3,059.79	1,712.99		Garden path	9,091.17
Creditors March wages	(1,083.33)	-			<u>17,253.97</u>
Special Collections	(87.73)	(387.08)			<u>9,126.00</u>
	<u>1,908.73</u>	<u>1,375.91</u>			

SFX PARISH ETB FOR THE YEAR ENDED 31.03.21

Name	Op Bal	statement Per Tim	Transfers	Stephen's Changes	200 club cushions	Creditors Debtors	P/L	Bal sheet
First collections	1	(34,614.21)					(34,614.21)	
Tax	5	(12,195.40)					(12,195.40)	
interest	7	(2,262.02)					(2,262.02)	
Fundraising	6	(1,362.18)	2	1,362.18			-	
other collections	4	(4,359.16)	2'3'8	483.39	2	(1,346.80)	(5,222.57)	
Rents	9/10	(60.00)					(60.00)	
Misc	14						-	
Legacy	15	(10,000.00)					(10,000.00)	
Fete and Auction							-	
Cash drawn from archdiocese	21/23c	(10,000.00)	9	10,000.00			-	
School Grants	16/17						-	
third party	19	(4,736.49)	7	4,736.49			-	3rd party
other collections	23						-	
Archdiocese (Trfers)	22/23B	(10,000.00)	1	10,000.00			-	Total inc (64,354.20)
book/newspapers	11/12	(366.85)					(366.85)	
Restoration Fund raising	6						-	Funds
Candles	8	(1,755.89)	3	1,755.89			-	(366.85)
Clergy Expenses= motor	1/3	1,687.34	4	(340.00)			1,347.34	Motor
HK wages	4	1,291.00					1,291.00	
Housekeeping	5	3,707.19			3	130.00	3,837.19	Hsekping
hse exps	6	435.59					435.59	5,563.78
rates	11	1,865.23					1,865.23	rates
Repairs	9	11,691.42	10	(4,594.85)			7,096.57	reps
diocesan levy	16b	12,771.00					12,771.00	d levy
belmont levy	20	6,608.52					6,608.52	b levy
Fundraising exps	24						-	fund raising exps
church lit	7/8	4,854.17	2'4'5'6	(3,194.99)			1,659.18	church lit
Newspapers+books	26/27	1,110.10					<u>1,110.10</u>	2,769.28
admin wages	13	10,526.99			3	953.33	11,480.32	
Pets (now Nets)							-	
Telephone	15	744.87					744.87	
printing & stat subs	14	4,137.18	5	(45.72)			4,091.46	Admin
hlp	10	9,979.68			1	(1,648.50)	8,331.18	HLP
ins	12				1	1,648.50	1,648.50	ins
donations	17	952.73					952.73	don
loan int							-	
sundry	18	10,705.95	1'8	(9,988.70)			717.25	sundry
Mission expenses	19						-	mission
loan repayments	23a						-	total exp 65,988.03
Capital	25						-	capital
third party paid over	22	5,035.84	7	(4,736.49)			-	3rd party
Other extra exp	23c	22,691.17	9'10	(5,437.20)			(299.35)	Capital 17,253.97
Reserve account		303,908.10						302,528.95 Reserve account
Second collections	2							(26,671.70) 2nd collection
Other Deposits/Withdrawals (bal)								-
Capital repairs								- CJ Bayliss etc
SFX Current		8,814.49						17,811.57 Current account
cash in hand		50.00						20.00
Debtors- 200 club		1,712.99			2	1,346.80		3,059.79
Third parties								-
Drs Endowed mission								-
Creditors- third parties		(387.08)			3	(1,083.33)	299.35	(1,171.06) Cash/Drs/crs
								- 1,908.73
								-
Total assets		(314,098.50)						(314,098.50)
Income over Expenditure								-
Diff on op SFX Bank								-
Round diff								-
		(0.00)	0.00					18,520.95 (18,520.95)

SFX SUB-ANALYSIS FOR THE YEAR ENDED 31.03.21

Fundraising (6)

Gabriel refund	102.18
John Kemble book	1,260.00
	<u>1,362.18</u>

Miscellaneous income (14)

	<u>-</u>
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Motor (1-3)

	Motor	supply
Road Licence	150.00	
Car Insurance	352.80	
Petrol	88.00	
Repairs/Parts	276.10	
Car Wash	15.00	
AA	465.44	
supply	240.00	
organist	100.00	
	<u>1,687.34</u>	<u>-</u>

Miscellaneous (18)

Belmont no 2 a/c	530.00
PPE	150.95
Churches together	25.00
	<u>705.95</u>

Rates/ins (11)

Wwa	650.42
Rates	969.81
Ins	
HCC-card payment	225.00
Feb-21	20.00
	<u>1,865.23</u>

Donations Paid (17)

Emmaus Youth	
200 club	
third party	
ST Michael hospice	
Historic Trust	
Open Door	
small	
Diocesan priest training	
Hfd UA	
ACN Christmas gifts	
Fr Roman 90th	
	<u>-</u>

Church Lit (7/8)

PPE	270.80
Wine/Bread	530.86
Candles	956.14
Universe media/catholic herald	141.70
Misc	63.65
Redempt n/letters x 7	357.00
St Johns Kemble Missal	1,170.00
1st Holy Communion	109.55

Other Collections(4)

Candles	43.39
Small Donations	263.17
EO	580.00
17.06.20 Donation	100.00
09.09.20 Donation	1,005.00
All saints	40.60
29.11.20 Donation	307.00
06.12.20 Donation	100.00
December 20 Donation	1,000.00
04.01.21 Donation	100.00
28.02.21 Donation	820.00
	<u>4,359.16</u>

Sundry

charity	
Organist(easter)	
Archbishop meal	
castle house	
	<u>-</u>
	<u>-</u>

Newspapers (27)

Universe	
El Paso/candy castle	
Telegraph media	
Catholic Herald	
	<u>-</u>

Stationery (14)

C Farrell (printing)	143.00
stationery/post	400.93
PPE	270.50
Computer inc website	386.74
Photocopier (KT Gooch)	1,917.91
Redemptorists x 4	115.50
Biffa	74.00
weekly env	565.60
Calamus music licence	215.00
Sundry	48.00
	<u>4,137.18</u>

Sanctuary Lamps	152.91
CTS booklets+ subs/yearbooks	465.00
Organ serviced	421.56
Music Licence	215.00

- 4,854.17

House expes (6)

	General	DIY
Cleaning		
Prescriptions		
TV Lic		
Debenhams		
decor		
Dunelm		
wix,com		
food		
parking		
blinds		
	-	-
	-	-

Repairs & Renewals (9)	Other	Repairs	Cleaning
Gardening	950.37	25.00	48.00
reset A/V equip	288.00	85.00	26.40
gabriel- refunded	102.18	79.99	
Alcocks surveyor	1,500.00	234.00	
computer update	82.78	167.50	
Roof maintenance-conservatory	246.00	90.00	
boiler ann serv	828.00		
Enquin Enviromental	120.00		
Fire serv	206.80		
Radbournes	3,062.80		
Painter/builder	985.00		
Security alarm service	189.60		
gate serviced	54.00		
EG Frost	466.00		
Gutters	1,620.00		
Pat testing	234.00		
post			
11,691.42	<u>10,935.53</u>	<u>681.49</u>	<u>74.40</u>

ST FRANCIS XAVIERS PARISH ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

QUERIES

ST FRANCIS XAVIERS PARISH ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Reserve account reconciliation

	Banked in Reserve	200 Club
Opening balance	303,908.10	3,059.79
2nd collection Trfers Raised	9,000.00 -	-
Trfers for Kneelers	-	-
Donations	50.00	-
Int	2,262.02	-
Capital reps	- 12,691.17	-
	<u>302,528.95</u>	<u>3,059.79</u>